

HISTORIC ROSEDALE EVENT CONSULTATION FORM

Today's date _____

Name (individual renter or contact person)

Individual or Business Address

Street	City	State	Zipcode
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Home phone _____ Office phone _____

Date Requested _____

Time Requested (includes set-up, tear down & clean-up): from _____ to _____

Approximate Attendance _____ For:

Meeting _____ Luncheon _____ Retreat _____ Dinner _____ Party _____

Picnic _____ Child birthday _____ Wedding & Reception _____

Wedding (only) _____ Reception (only) _____ Bridal Portrait _____

Other _____

I understand I must contract with companies on the Rosedale "preferred vendors" list.

An event consultation is \$50.00 and reserves a 1 hour appointment with staff time (according to staff availability) to answer questions and view the grounds. Any additional time will be billed at \$25.00 per hour until a rental agreement is signed. (billed in 30 minute increments). To reserve Historic Rosedale a 50% non-refundable deposit is required a minimum 45 days prior to your event. A reservation space is held only with a deposit.

Please return application to : **Historic Rosedale**
3427 North Tryon St.
Charlotte, North Carolina 28206
Phone: (704) 335-0325 Fax: (704) 335-0384
Email: roseedu@historicrosedale.org

Please complete this application and return with your \$50.00 check/consultation fee in order to have your consultation appointment scheduled. You must call to arrange an appointment to view Historic Rosedale. (Tues. Fri.; 10am 3pm) Fees and deposits **ARE NOT REFUNDABLE UNDER ANY CIRCUMSTANCES**. In accordance with the NC General Statute 25-3-512, the returned check fee is \$20.00.